

Voluntary Product Accessibility Template

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Name of Product: Summit Event Manager - Pro Version 9
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**Summary Table
Voluntary Product Accessibility Template**

Criteria	Supporting Features	Remarks and explanations
Section 1194.21 Software Applications and Operating Systems	Supported. Please refer to the attached VPAT.	
Section 1194.22 Web-based internet information and applications		
Section 1194.23 Telecommunications Products		
Section 1194.24 Video and Multi-media Products		
Section 1194.25 Self-Contained, Closed Products		
Section 1194.26 Desktop and Portable Computers		
Section 1194.31 Functional Performance Criteria	Supported. Please refer to the attached VPAT.	
Section 1194.41 Information, Documentation and Support	Supported. Please refer to the attached VPAT.	

**Section 1194.21 Software Applications and Operating Systems - Detail
Voluntary Product Accessibility Template**

Criteria	Supporting Features	Remarks and explanations
(a) When software is designed to run on a system that has a keyboard, product functions shall be executable from a keyboard where the function itself or the result of performing a function can be discerned textually.	Fully supported: All program functions are available through the keyboard.	Keyboard alternatives are available for all menu commands, tool bars and controls. There are no mouse-only functions.
(b) Applications shall not disrupt or disable activated features of other products that are identified as accessibility features, where those features are developed and documented according to industry standards. Applications also shall not disrupt or disable activated features of any operating system that are identified as accessibility features where the application programming interface for those accessibility features has been documented by the manufacturer of the operating system and is	Fully supported: Our product does not disrupt or disable any accessibility feature of the operating system.	

available to the product developer.		
(c) A well-defined on-screen indication of the current focus shall be provided that moves among interactive interface elements as the input focus changes. The focus shall be programmatically exposed so that Assistive Technology can track focus and focus changes.	Fully supported: Product utilizes the visual on-screen focus and tracking provided by Microsoft Access.	
(d) Sufficient information about a user interface element including the identity, operation and state of the element shall be available to Assistive Technology. When an image represents a program element, the information conveyed by the image must also be available in text.	Fully supported: All user interface elements using images to convey function also have associated text. All checkboxes have associated text labels.	
(e) When bitmap images are used to identify controls, status indicators, or other programmatic elements, the meaning assigned to those images shall be consistent throughout an application's performance.	Fully supported: Program uses standard and consistent command button images provided by Microsoft Access	Command buttons for Closing a form, Help and Print use bitmap images that are consistent throughout all on-screen forms and menus.
(f) Textual information shall be provided through operating system functions for displaying text. The minimum information that shall be made available is text content, text input caret location, and text attributes.	Fully supported: Standard system functions are used to send textual information to the operating system at all times.	
(g) Applications shall not override user selected contrast and color selections and other individual display attributes.	Fully supported: Program does not override any user selected display settings.	
(h) When animation is displayed, the information shall be displayable in at least one non-animated presentation mode at the option of the user.	There is no animation.	
(i) Color coding shall not be used as the only means of conveying information, indicating an action, prompting a response, or distinguishing a visual element.	Fully supported: Program does not use color to convey information.	Some negative currency quantities are displayed in red, but are also highlighted by other means.

(j) When a product permits a user to adjust color and contrast settings, a variety of color selections capable of producing a range of contrast levels shall be provided.	Fully supported: Program does not provide any method for user to change color or contrast settings.	
(k) Software shall not use flashing or blinking text, objects, or other elements having a flash or blink frequency greater than 2 Hz and lower than 55 Hz.	Fully supported: Program does not use any flashing or blinking text, controls, or other objects.	
(l) When electronic forms are used, the form shall allow people using Assistive Technology to access the information, field elements, and functionality required for completion and submission of the form, including all directions and cues.	Fully supported: Program uses the features of Microsoft Access forms to provide this support.	Microsoft Access forms include full keyboard accessibility support.

**Section 1194.31 Functional Performance Criteria - Detail
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Criteria	Supporting Features	Remarks and explanations
(a) At least one mode of operation and information retrieval that does not require user vision shall be provided, or support for Assistive Technology used by people who are blind or visually impaired shall be provided.	Supported: Program supports the use of screen readers to access user interface information.	
(b) At least one mode of operation and information retrieval that does not require visual acuity greater than 20/70 shall be provided in audio and enlarged print output working together or independently, or support for Assistive Technology used by people who are visually impaired shall be provided.	Supported: Program supports the use of screen readers to access user interface information.	
(c) At least one mode of operation and information retrieval that does not require user hearing shall be provided, or support for Assistive Technology used by people who are deaf or hard of hearing shall be provided	Fully Supported: Program does NOT require user hearing for access to any functionality.	
(d) Where audio information is important for the use of a product, at least one mode of operation and information retrieval shall be provided in an enhanced auditory fashion, or support for assistive hearing devices shall be provided.	Fully Supported: Program does NOT require user hearing for access to any functionality.	
(e) At least one mode of operation and information retrieval that does not require user speech shall be provided, or support for Assistive Technology used by people with disabilities shall be provided.	Fully Supported: Program does NOT require any speech recognition.	
(f) At least one mode of operation and information retrieval that does not require fine motor control or simultaneous actions and that is operable with limited reach and strength shall be provided.	Fully Supported: Program supports operating system tools such as sticky keys, filter keys and other assistive technologies.	

**Section 1194.41 Information, Documentation, and Support - Detail
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Criteria	Supporting Features	Remarks and explanations
Section 1194.41 (a) Product Support Documentation provided to end-users shall be made available in alternate formats upon request, at no additional charge.	Supported	Documentation is provided in digital format, both with the product and on our website at no additional charge.
Section 1194.41 (b) Accessibility and Compatibility Features. End-users shall have access to a description of the accessibility and compatibility features of products in alternate formats or alternate methods upon request, at no additional charge.	Supported	As product is developed using Microsoft Office, information on accessibility and compatibility features is available at the Microsoft Accessibility Web site (http://www.microsoft.com/enable/).
1194.41 (c) Support Services for products shall accommodate the communication needs of end-users with disabilities.	Supported	Product support is available via email, telephone, or through our website .